

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

**Meeting of the Overview and Scrutiny Committee held as a Virtual Meeting
on Tuesday, 8th September, 2020 at 7.30 pm**

1 WELCOME AND INTRODUCTION

The Chair welcomed everyone to this virtual Overview and Scrutiny Committee meeting that was being conducted with Members and Officers at various locations, communicating via audio/video and online and advised that there was the opportunity for the public and press to listen and view proceedings.

The Committee, Member and Scrutiny Manager gave advice regarding the following:

- Attendance;
- Live Streaming;
- Noise interference;
- Rules of Debate;
- Voting.

The Chair, Councillor David Levett started the meeting proper.

2 APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council policy, this meeting was being audio recorded as well as filmed. The audio recordings would be available to view on Mod.gov and the film recording via the NHDC YouTube channel.
- (2) Members were reminded to make declarations of interest before an item, the detailed reminder about this and speaking rights was set out under Chair's Announcements on the agenda.
- (3) The Chair informed Members that he would take Item 9 – Draft Design SPD immediately after Item 6 – Called in Items.

5 PUBLIC PARTICIPATION

There were no presentations by members of the public.

6 URGENT AND GENERAL EXCEPTION ITEMS

No urgent or general exception items were received.

7 CALLED-IN ITEMS

Since the last meeting, no decisions had been called-in by the Overview and Scrutiny Committee.

8 RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED: That the report entitled Resolutions of the Overview and Scrutiny Committee be noted.

REASON FOR DECISION: To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.

9 OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

RESOLVED:

- (1) That the report entitled Overview and Scrutiny Committee Work Programme be noted;
- (2) That the Service Director – Commercial be requested to attend the Overview and Scrutiny Committee meetings in March and December annually to provide an update;
- (3) That the Managing Director be requested to provide a report and update on Devolution and Recovery at the meeting due to be held on 19 January 2021.

REASON FOR DECISION: To allow the Committee to set a work programme which provides focussed Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.

10 DRAFT DESIGN SPD

RESOLVED: That the Chair of the Overview and Scrutiny Committee and Councillor Sam Collins be requested to consult with the Executive Member for Planning and Transport, the Service Director – Regulatory and the Principal Landscape and Urban Designer to consider strengthening the wording of the document in accordance with the comments made in the body of the Minutes, prior to the Cabinet meeting where the report would be considered.

RECOMMENDED TO CABINET:

- (1) That the Draft Design SPD be amended to take into account the comments made by the Overview and Scrutiny Committee, as detailed in the Minute above;
- (2) That the Draft Design SPD be amended in line with the outcome of the meeting mentioned in the resolution above;
- (3) That the consultation period on the Draft Design SPD be extended from the standard 6 weeks.

REASON FOR DECISIONS: To enable the Overview and Scrutiny Committee to comment on the report entitled Draft Design SPD prior to consideration by Cabinet.

11 QUARTER 1 2020/21 PERFORMANCE AGAINST PERFORMANCE INDICATORS

RESOLVED:

- (1) That the Quarter 1 Update on Performance against Performance Indicators be noted;
- (2) That the Controls, Risk and Performance Manager be requested to clarify protocols regarding route optimisation and how many routes include collection from roads with schools in at school drop off and collection times;

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- (3) That the Executive Member for Recycling and Waste be requested to attend this Committee to discuss Waste Collection Route Maps and Optimisation.

REASON FOR DECISIONS: To update the Committee on the performance indicators as well as other indicators that officers have updated and activated on Pentana Risk.

12 1ST QUARTER MONITORING REPORT ON KEY PROJECTS FOR 2020/21

RESOLVED:

- (1) That delivery against the key projects for 20/21 be noted;
- (2) That monitoring of the project to provide a purpose-built depot, transfer facility and household waste recycling centre be removed from the monitoring report for 2020/21 and that monitoring resume in 2021/22.

REASON FOR DECISIONS: To enable achievements against the key projects for 2020/21 to be considered.

13 MEMBERS' QUESTIONS

No questions had been submitted.

NB: The Committee took a comfort break at 8.49pm. The meeting resumed at 8.58 pm

The Committee Member and Scrutiny Manager undertook a roll call to ensure that all present could hear and be heard.

14 CARELINE FUTURE PROVISION

RESOLVED: That the report entitled Careline Future Provision be noted.

RECOMMENDED TO CABINET:

- (1) That the Overview and Scrutiny Committee did not believe that the project was ready for delegation and that Cabinet consider the comments and recommendations contained in the Part 2 Minute;
- (2) That the recommendations contained in the Part 2 referral be considered.

REASON FOR DECISIONS: To secure the on-going viability of the Careline Service and the excellent service to customers that it provides.

15 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

16 CARELINE FUTURE PROVISION PART II REPORT

The Part 2 report was considered prior to the Part 1 report.

Due to the content of the discussion and the decisions made the Minute for this item is confidential and is therefore a Part 2 Exempt Minute [not for publication by virtue of paragraph (3) of Schedule 12A to the Local government Act 1972].

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